

# DESCRIPTION OF THE DATA FILE: REGISTRATION TO THE ANNUAL GENERAL MEETING

Date: February 22, 2023

<b>1. Data controller</b>	Metso Outotec Corporation P.O. Box 1220, 00101 HELSINKI Contact person: Legal Counsel Lotta Niskala privacy@mogroup.com
<b>2. Purpose and legal basis</b>	Personal data is collected from persons who register to Metso Outotec Oyj's Annual General Meeting (AGM). The purpose for the collection of personal data is to enable the shareholder, or his/her proxy representative or assistant to participate in the AGM, ascertain a registrant's shareholding and his/her right to participate in the AGM. Additionally, personal data is processed to administrate voting in the AGM. The legal basis for processing is the company's statutory duty to organize AGM.  Innovatics Oy is the technical provider of the registration system and advance voting for the AGM. The list of shareholders is maintained by Euroclear Finland Oy.
<b>3. Types of data</b>	The following information can be collected in connection with the registration from the shareholder and his/her proxy representative or assistant: name, personal ID, address, telephone number, e-mail address, date of registration and possible other details provided in connection with the registration. Additionally, processing includes logs on registration and voting.
<b>4. Source of information</b>	The personal data needed for the AGM registration is mainly collected from the shareholder or his/her proxy representative or assistant.
<b>5. Disclosure of information</b>	List of attendees and summary of voting results will be attached to the meeting minutes. A list of shareholders will be available in the AGM as required by the Finnish Companies Act.
<b>5. Transfer to third parties, and data transfers outside EU or European Economic Area</b>	Personal data may be shared with third parties which are involved in organizing the AGM and need the personal data for their operations. Euroclear Finland Oy maintains the registration system to the AGM on Metso Outotec's behalf, and data is transferred to Euroclear Finland Oy as needed for the registration.  Persons who are registered will receive a SMS through a Swiss service provider. Otherwise personal data is mainly not transferred or disclosed outside the EU or EEA. Euroclear Finland Oy's service providers may process data outside of the EU or EEA in India. The safeguards used in the transfer in accordance with the GDPR are the standard clauses adopted by the European Commission. More information on the European Commission website: <a href="https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_en">https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_en</a> .
<b>6. Principles of protection</b>	The data controller has implemented appropriate technical and organizational measures, to protect personal data from loss, destruction, misuse and unauthorized access.
<b>7. Storage time</b>	Personal data will be stored only as long as necessary for the purpose, or in accordance with applicable laws. A copy of the AGM participant list will be attached to the meeting minutes and stored as required by applicable laws.  Innovatics Oy will store the personal data up to one year of ending of the AGM and Euroclear Finland will store the personal data up to four months of the ending of the AGM.

<b>8. Right to data</b>	<p>The shareholder, his/her assistant or proxy representative has the following rights to his/her data:</p> <ul style="list-style-type: none"><li>- right to confirmation that his/her personal data is processed;</li><li>- right to request a copy of his/her personal data;</li><li>- right to request for correction of personal data;</li><li>- right to request for deletion of his/her personal data</li><li>- right to object processing of his/her personal data in accordance with applicable laws</li><li>- right to file a complaint to the supervisory authority (Data Ombudsman in Finland: <a href="https://tietosuoja.fi/en/home">https://tietosuoja.fi/en/home</a>), or to another national supervisory authority in the EU or EEA.</li></ul>
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